## **EVALUATIONS**

Evaluations are an important mechanism in determining whether the Program is meeting its goals and whether students are meeting the objectives of the Program.

Responsibility: Program Director, Faculty, Students

Standard: Evaluations and Assessments

Various evaluation forms are available to evaluate the Program, Program Outcomes, and its alumni. Evaluations and frequency include:

- All students shall participate in a periodic evaluation with the Program Director and the Chief Clinical Preceptor or their representatives and other instructors and/or clinical preceptors as designated by the Program Director.
  - Discussion will include student's clinical progress and areas which need improvement. The previous month's clinical summaries will be discussed.
  - Evaluation of the student's didactic progress.
  - The student may use this time to vocalize issues with the Program, other students, or with personnel at clinical education settings.
  - Upon completion of the evaluation session, the student and advisor shall confirm the session by signing the confirmation of advisement found at the end of the Self-Evaluation Form.
- 2. Clinical Preceptors evaluate students monthly.
- 3. Students are requested to complete the course/instructor evaluation upon completion of a course. Confidential evaluation forms are provided on-line. Students will receive a link to the evaluation at the end of each course. The information from these evaluations will be compiled and presented to the Educational Advisory Committee. The results of the evaluations will be provided to the instructor within a month upon completion of the course and submission of evaluations by students.
- Clinical Staff evaluate assigned students monthly.
- 5. Opportunity is provided for the first and second year students to evaluate the Program annually.
- Ongoing input is accepted from students, faculty, staff and other communities of interest.

- 7. Ongoing evaluations of the Program are accomplished during Educational Advisory Committee meetings.
- 8. Annual Program completion rates and average length of completion.
- 9. Number of graduates employed within six months of graduation. If unemployed at six months, a survey is sent at twelve months.
- 10. Annual percent of graduates passing credentialing exams (with number of attempts) and mean exam scores.
- 11. Exit interviews with graduates.
- 12. Six months after graduation, graduation satisfaction rate.
- 13. Six months after graduation, employer of graduate satisfaction rate.
- 14. Student annual radiation dose values.
- 15. Quarterly clinical preceptor evaluations by students.
- 16. Students evaluating the clinical education settings monthly.
- 17. Students evaluating student services semiannually.
- 18. Didactic grades for each course.
- 19. Interim report of the Program to the JRCERT. (dependent upon the length of accreditation).
- 20. Self-study of the Program to JRCERT (dependent upon the length of accreditation).
- 21. Didactic instructors and clinical preceptors annual review with Program Director.
- 22. Reaccreditation of the Program with The State of Nebraska, Department of Education, Private Postsecondary Career School and Veteran Administration on a five-year cycle

The evaluation of this information will be done yearly unless otherwise identified by the appropriate committee or person. A portion of this information will be used in the Program's Assessment Plan.

The Educational Advisory Committee shall use input from these evaluations to determine the direction of the Program.

REGIONAL WEST MEDICAL CENTER SCHOOL OF RADIOLOGIC TECHNOLOGY POLICY 722.8.04.05 04/20/79

Signature
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**Director of Imaging Services** 

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