

CONSIDERATION OF A REQUEST FOR READMISSION

In certain circumstances a student dismissed from the Program may seek readmission to the Program.

Responsibility: Program Director, Applicant for Readmission, Educational Advisory Committee
Standard: Human Resources

A student may be dismissed from the Program due to various circumstances including failing a course, continued poor didactic or clinical performance, disciplinary intervention, or because of continuous or recurring illness. In certain circumstances a student may seek readmission to the Program. The student seeking readmission must follow the routine Program schedule for application to the Program.

INADEQUATE DIDACTIC AND/OR CLINICAL PERFORMANCE INCLUDING COURSE FAILURE

The student's academic performance in the Program is constantly monitored. Students failing a course or failing to demonstrate progress in didactic or clinical performance will be dismissed from the Program.

A student may request readmission to the Program by seeking an interview with the Educational Advisory Committee [EAC].

Prior to the interview with the EAC, the student shall provide written documentation of the student's reasoning for seeking readmission.

Within this statement, the student must provide written documentation of objectives and realistic goals to the EAC indicating the steps the student will take to improve academic and/or clinical performance.

The EAC will vote on whether to consider the student's application for re-entry into the Program. Approval of the student's application shall be by majority vote of the EAC. The outcome of this vote simply allows or disallows recognizing the student's application in the application process, and does not guarantee that the student will be selected as an incoming student. A student's re-entry into the Program will occur only at the start of a term.

Further course failures after readmission will result in immediate termination from the Program. Student recidivism in didactic or clinical performance will lead the Educational Advisory Committee to follow the Corrective Action Policy.

If a second termination occurs, the student has no recourse in seeking any further admissions to the Program

DISCIPLINARY INTERVENTION

A student terminated as a result of a disciplinary action generally will not be readmitted to the Program. The Educational Advisory Committee, may by a majority vote, agree to hear a student's request for reapplication, taking into consideration the nature of the violation of school or hospital policy.

A student may request readmission to the Program by seeking an interview with the Educational Advisory Committee [EAC].

Prior to the hearing with the EAC, the student shall provide written documentation of the student's reasoning for seeking readmission. The EAC will vote on whether to consider the student's application for re-entry into the Program. Approval of the student's application shall be by majority vote of the EAC.

The outcome of this vote simply allows or disallows recognizing the student's application in the application process, and does not guarantee that the student will be selected as an incoming student. A student's re-entry into the Program will occur only at the start of a term.

If there are further violations of Program or hospital policies such that the student's actions indicate recidivism, the EAC will follow the Corrective Action Policy that may include immediate termination.

If a second termination occurs, the student has no recourse in seeking any further readmissions to the Program.

LONG TERM OR RECURRING ILLNESS

A student terminated from the Program due to a long-term or recurring illness may apply for readmission to the Program.

Consideration for readmission is dependent upon the student's demonstration that he or she is capable of meeting the technical standards of the Program or if a disability accommodation is necessary, documentation from a Licensed Independent Practitioner must be provided by the student.

The Program will endeavor to satisfy requests for reasonable accommodations however, the Program cannot guarantee an accommodation. The Program Director will consult with the sponsoring institution's administration and the Americans with Disabilities Act Coordinator to determine whether Regional West Medical Center can meet the applicant's need.

The EAC may request an interview with the student if it is deemed necessary.

The EAC will vote on whether to consider the student's application for re-entry into the Program. Approval of the student's application shall be by majority vote of the EAC. The outcome of this vote simply allows or disallows recognizing the student's application in the application process, and does not guarantee that the student will be selected as an incoming student. A student's re-entry into the Program will occur only at the start of a term.

If the student's illness returns such that a medical leave again becomes necessary, the EAC will, with the guidance of the student's Licensed Independent Practitioner, determine whether the student can continue in the Program.

If the Educational Advisory Committee votes to allow a terminated student's application for any of the above reasons, the student will apply to the Program as any other new applicant.

1. The terminated student must complete a new application form.
2. The terminated student will be required to complete the observation period and associated questions.
3. The terminated student must submit any new transcripts for courses taken since dismissal from the Program.
4. The terminated student must provide references
5. The terminated student will be interviewed by the selection committee.
6. If the terminated student is selected to enter the Program, the student will need to complete background checks and pre-enrollment drug/alcohol testing.
7. The readmitted student is subject to current Program and hospital policies.

The timing for re-entry into the Program will be decided on a case by case basis. Students readmitted to the Program under this policy continue to be subject to the Corrective Action Policy.

If the EAC votes not to allow the student's application, the student may not seek readmission for at least one year.

Other causes for dismissal from the Program not identified in this policy will be evaluated by the EAC to determine if the student is eligible to apply for readmission.

READMISSION POLICY FOR MILITARY SERVICE MEMBERS ONLY

Regional West Medical Center School of Radiologic Technology acknowledges that students may be temporarily unable to attend classes or be required to suspend their studies in order to perform military service. Regional West Medical Center School of Radiologic Technology encourages such students to resume their education once a military service obligation has ended and adopts this policy to ensure the timely readmission of such students.

In accordance with federal regulations, 34 C.F.R. § 668.18 and the Department of Defense (DoD) Voluntary Education Partnership Memorandum of Understanding (MOU), Regional West Medical Center School of Radiologic Technology will promptly readmit service members who seek readmission to a program that was interrupted due to a uniformed service obligation.

Procedure:

The current admission requirements and application deadlines must be met for readmission.

Readmission Procedure for Military Service members Only

1. This policy shall apply to:

- a) Service members who are unable to attend classes for more than 30 consecutive days: and
- b) Service members who are unable to attend classes for less than 30 days when such an absence would result in a withdrawal from the program.

A student is eligible for readmission under this policy if, during an absence, the student performs uniformed service, voluntary or involuntary, in the Armed Forces, including the National Guard or Reserve, active duty, active duty for training or full-time National Guard (under federal authority). The cumulative length of all absences for uniformed service (service time only) must not exceed five years.

A student must provide written notice of a uniformed service obligation to the assigned program official and the schools VA Certifying Official, as far in advance as possible, unless precluded by military necessity. Such notice does not need to indicate when the student will return to the program.

The student must also give written notice of his/her intent to return to Regional West Medical Center School of Radiologic Technology within three years after the completion of the period of service

A returning student must be charged the same tuition and fees in effect during the last academic year the student attended unless veterans' education benefits or other service member education benefits will pay the amount in excess. For subsequent

academic years, the returning student may not be charged tuition and fees in excess of what other students in the program are charged.

A returning student will be permitted to reenroll in the next term. Returning students will be reenrolled with the same enrollment status, number of completed credit hours, and academic standing as the last academic term of attendance.

In accordance with federal regulations, returning students who receive a dishonorable or bad conduct discharge from the Armed Forces (including the National Guard and Reserves) are not eligible for readmission under this policy. However, service members who receive dishonorable or bad conduct discharge may remain eligible for readmission under the other provisions of this policy

Signature
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Reviewed: 7/31/01, 3/26/03, 6/28/05, 1/4/07, 7/02/09, 6/9/11, 2/16/12, 4/18/13, 2/6/15, 1/27/17, 1/26/18, 1/24/19, 4/28/2020, 09/30/21, 2/16/2023
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