## **VOLUNTEERING**

Opportunities may arise for students and Instructors in the Program to pursue volunteer activities.

Responsibility: Students and Instructors

Standard: Human Resources

Volunteering, as defined by the Program, is the practice of giving one's time and talent to another person or an organization in order to improve the quality of life for the individual or to increase quality of service provided by the organization without expecting compensation.

Volunteering is a component of professionalism where the professional recognizes the importance of connecting with the general public outside the clinical environment. In this giving of oneself, the professional becomes more aware of the needs of others, learns new skills and develops current skills such as interaction with others, ability to communicate, and cultural sensitivity. Volunteering of the students and instructors also helps the community to become more aware of the Program.

The Program supports the practice of volunteering as part of the activities accomplished in the educational process for Radiography students.

On occasion the Program may receive requests by organizations for students and instructors to volunteer for a particular event. Also, students or instructors may bring to the current students the opportunity for a volunteering event.

As a class, the students need to decide whether to participate in the volunteer activity, however, a student may decide to opt out of volunteering for the event. When a student declines to volunteer for an event, the student will be assigned to a clinical education setting during the time the other students are performing the volunteer activity.

The student declining to participate in the volunteer activity may not take time off in lieu of participating unless the student wishes to use one of his or her vacation days.

The students are responsible for documenting volunteer events using the Volunteer Check Off Form. The student should indicate the date of event, a description of the event, and obtain the initials from an organizer of the event or an instructor before submitting the form to the Program Director. Students must submit date and a description of the event under the volunteer portion of Clinical Education courses on the Program's learning management software.

## REGIONAL WEST MEDICAL CENTER SCHOOL OF RADIOLOIGIC TECHNOLOGY POLICY 722.8.24.60 3/29/12 ast two volunteer activities each year while in

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Reviewed: 4/25/13, 2/20/15, 2/26/16, 1/27/17, 2/2/18, 1/31/19, 4/28/20, 9/10/21, 4/7/2022, 3/31/23

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**Director of Imaging Services**