

PROGRAM EVACUATION PROTOCOL AND SEVERE WEATHER CONDITIONS

Evacuation of the students and faculty from the physical building of the Program may be necessary due to fire, smoke, flooding, potential exposure to hazardous materials or because of structural damage to the building. Severe weather conditions may cause the cancellation of classes.

Responsibility: Program Officials
Standard: Human Resources
JRCERT 2021 Radiography Standard: 5.5

The situation and the location of the event will determine the type of evacuation needed. In the event of an immediate emergency, the Hospital Incident Commander may order a partial evacuation of a particular area or the complete evacuation of the Program facility when conditions are life threatening. Individuals physically on campus who are in imminent danger, as the result of an emergency situation, will be given priority. There are three phases of evacuation:

Phase I

- Shelter in Place
- Horizontal Evacuation
- Vertical Evacuation
- Out of building evacuation

Phase II

- On campus evacuation

Phase III

- Off campus evacuation

Definitions:

Shelter in Place: This type of evacuation involves moving students, faculty and visitors to a centrally protected area. This evacuation is used especially in the event of high wind conditions where the potential for flying debris exists. A blizzard is another possible event where shelter in place is applicable.

Horizontal evacuation: This type of evacuation involves moving students, faculty and visitors to a location that is secure from immediate danger on the same floor, usually on the opposite side of the building.

Vertical evacuation: This type of evacuation involves moving students, faculty and visitors completely off the affected floor.

Out of Building Evacuation: This type of evacuation is used in the event of a fire, when a potentially hazardous material exists in the building, or physical damage to the building poses a threat to the inhabitants.

Phase I:

Evacuation Procedures for the Radiography Program St Mary's Plaza:

St Mary's Plaza has five (5) stairwells and (2) elevators for use during a Vertical Evacuation. Elevators are not to be used unless authorized by the Incident Commander, Logistics Chief, Safety Officer, or the Authority having jurisdiction.

In the event an evacuation is required, students need to stay with instructors. In the event of a Shelter in Place evacuation, the students and faculty will exit the classrooms and assemble in the main hallway on the Ground floor level

In event of a fire emergency, the students and faculty will exit the building using the North-West stairwell, South-West stairwell, South-East door or the East door and assemble outside with the instructors in the south parking lot. One of the instructors shall assure that all students and other Program faculty scheduled for the day are accounted for at the outside assembly area.

When in another building, the students and faculty will follow the evacuation protocols for that building.

Phase II (On Campus Evacuation): In the event that damage to St. Mary's Plaza prevents continuation of class in the building, arrangements will be made to hold class in the Main Building at RWMC.

Phase III (Off Campus Evacuation): In the event that damage to on campus buildings prevent classes from being held on campus, the Program Officials will determine an appropriate location for continuation of classes.

SEVERE WEATHER CONDITIONS:

Tornado:

In the event students are in St. Mary's Plaza when a tornado warning activation occurs, students will remain in a safe location until the warning has been lifted. Students may not leave the building during a tornado warning, even if their clinical or didactic shift has ended.

In the event that students are off campus when a tornado warning is activated, students should locate to a safe location and remain in that location until the tornado warning is lifted. If class is cancelled because of tornado conditions, Program Officials will contact students via phone. If a student has a question about whether class will occur, the student should contact the Program Director. Communications may be compromised during a tornado warning therefore Program Officials and students may not be able to

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communicate with each other during this time. Safety of students is a priority; therefore, students should not attempt to return to the facility to prevent being late for class or clinical assignment.

Blizzard:

In the event of blizzard conditions, Program Officials may send students home early. If conditions are so severe as to compromise student travel, Program Officials may initiate a shelter in place for students.

In the event that students are off campus during blizzard conditions, students should remain in a safe location until the blizzard conditions have lifted. If classes are cancelled because of blizzard conditions, Program Officials will contact students via phone. If a student has a question about whether class will occur, the student should contact the Program Director.

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